

DR. MGR-JANAKI COLLEGE OF ARTS & SCIENCE FOR WOMEN
B.Com(CORPORATE SECRETARYSHIP) - PAPERS OFFERED

I SEMESTER	
LANGUAGE	LANGUAGE - 1
ENGLISH	ENGLISH - 1
MAJOR	FINANCIAL ACCOUNTING
MAJOR	COMPANY LAW & SECRETARIAL PRACTICE - 1
ALLIED	MARKETING
NON-MAJOR ELECTIVE	FUNDAMENTALS OF COMPANY LAW – 1/ BASIC TAMIL - 1 / ADVANCE TAMIL - 1
SOFTSKILL	PERSONALITY ENRICHMENT - 1

II SEMESTER	
LANGUAGE	LANGUAGE - 2
ENGLISH	ENGLISH - 2
MAJOR	ADVANCED FINANCIAL ACCOUNTING
MAJOR	HUMAN RESOURCE MANAGEMENT
ALLIED	BUSINESS COMMUNICATION
NON-MAJOR ELECTIVE	BASICS OF SECRETARIAL STANDARDS / BASIC TAMIL - 2/ADVANCE TAMIL - 2
SOFTSKILL	ESSENTIALS OF LANGUAGE AND COMMUNICATION SKILL

- LANGUAGE – TAMIL /HINDI /SANSKRIT /FRENCH /ARABIC

III SEMESTER	
LANGUAGE	LANGUAGE - 3
ENGLISH	ENGLISH - 3
MAJOR	CORPORATE ACCOUNTING – 1
MAJOR	COMPANY LAW & SECRETARIAL PRACTICE - 2
ALLIED	STATISTICS – 1
SOFTSKILL	COMPUTING SKILLS – 1

IV SEMESTER	
LANGUAGE	LANGUAGE - 4
ENGLISH	ENGLISH - 4
MAJOR	CORPORATE ACCOUNTING - 2
MAJOR	BUSINESS MANAGEMENT
ALLIED	STATISTICS - 2
SOFTSKILL	QUANTITATIVE APTITUDE
ENVIRONMENTAL SCIENCE	

V SEMESTER	
MAJOR	MANAGEMENT ACCOUNTING
MAJOR	SECURITIES LAW & MARKET OPERATIONS
MAJOR	INCOME TAX LAW AND PRACTICE - 1
MAJOR	COMMERCIAL LAW
ELECTIVE	ENTREPRENEURIAL DEVELOPMENT
VALUE EDUCATION	

VI SEMESTER	
MAJOR	COST ACCOUNTING
MAJOR	INDUSTRIAL LAWS
MAJOR	INCOME TAX LAWS AND PRACTICE – 2
MAJOR	GOODS AND SERVICE TAX AND CUSTOMS LAW
INSTITUTIONAL TRAINING	
EXTENSION SERVICE	