

The Annual Quality Assurance Report (AQAR) of the IQAC for the Academic Year 2018 – 2019

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	Dr. MGR - JANAKI COLLEGE OF ARTS AND SCIENCE FOR WOMEN
1.2 Address Line 1	Sathyabama MGR Maligai
Address Line 2	11 & 13 Durgabai Deshmukh Road Raja Annamalaipuram
City/Town	Chennai
State	Tamil Nadu
Pin Code	600028
Institution e-mail address	admin@mgrjanaki.ac.in
Contact Nos.	044-24937382 / 92
Name of the Head of the Institution:	Dr.R Manimekalai M.Sc, M. Tech, Ph.D
Tel. No. with STD Code:	044-24937382 / 92
Mobile:	94448-12212

Name of the IQAC Co-ordinator:

Dr. Ragitha Radhakrishnan

Mobile:

9600102949

IQAC e-mail address:

mjcnaac@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

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1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

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1.5 Website address:

www.mgrjanaki.ac.in

Web-link of the AQAR:

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For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	-	2005	2010
2	2 nd Cycle	B	2.86	2012	2017
3	3 rd Cycle		-	-	-
4	4 th Cycle		-	-	-

1.7 Date of Establishment of IQAC: DD/MM/YYYY

02.06.2004

1.8 AQAR for the year (for example 2010-11)

2018 - 2019

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR - 10/11/2014
- ii. AQAR - 25/02/2016
- iii. AQAR - 26/04/2017
- iv. AQAR - 13/07/2018
- v. AQAR - 30/10/2019

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

 Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

 Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2. 6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held 5

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

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2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Aurobindo's Vision of Higher Education
Applying NLP in Effective Teaching
Multiple Intelligence and diverse learners
Emotional Intelligence of teachers: the Need of the Day

2.14 Significant Activities and contributions made by IQAC

Academic Development

Organization of Endowment lecture

Publication of a book annually

The IQAC conducted a seminar for the faculty members to focus on all aspects of development, innovations and good practice in higher education teaching and learning, including the use of information and communication technologies and issues concerning the management of teaching and learning.

Faculty members have been resource persons to other institutions.

Faculty members encouraged to present papers at State, National and International Seminars and Workshops

Faculty members have contributed articles in reputed journals and books.

Skill Development

IAS coaching for 200 second year students

Vocational Training for 20 students for two courses Block printing and tailoring.

120 students have registered for Entrepreneurship education program through the National Entrepreneurship Network (NEN).

Training activities for the final year students focusing on Career planning and personality Development,

Personality Development:

Knowledge sharing sessions by faculty members of all the departments

Eye opener sessions for the students

2.15 Plan of Action by IQAC/ Outcome

Plan of Action	Achievements
<ul style="list-style-type: none"> • All departments to conduct international level conferences and publish the proceedings • All PG students to attend competitive exams compulsorily. • Coaching to be given to students for competitive exams • Collaborations and tie-ups with various organizations <ul style="list-style-type: none"> • Increase in research publication in high impact factor journals • Commemoration of significant days 	<p>2 International Conference and 6 National Seminars</p> <p>Students registered for SSC and TNPSC exams</p> <p>IAS coaching for 200 students conducted by Sai IAS Academy in our CAMPUS</p> <p>MOU with Sathayabama University for</p> <p>MOU with Sree Saraswathi Thiyagaraja College, Pollachi for student and faculty exchange</p> <ul style="list-style-type: none"> • Dr. V.C. Santhilakshmi delivered a lecture on ‘Introduction to Critical Theories’. • Mrs. S. Umashankari and Mrs. N. S. Kothai, Faculty, Department of Computer application delivered lectures on “Evolution of Operating Systems, Recent Trends in Information Technology and Data Structures” • Department of Natya, Ms. Vithya Arasu, conducted a dance and music workshop and Ms. Yamini conducted Yoga workshop for two days <p>MOU has been signed with “Youth For Job” for training the students to develop their communication skills and computing skills. Rotary club of Porur, has conducted Tally course with hands on training for our students for 3 months.</p> <p>All department published their research articles</p> <ul style="list-style-type: none"> • On 30th July 2018, Dr. Muthulakshmi Reddy Women’s Association organized an event to honor women of eminence. • The University Women’s Association of Madras organized the Annual Scholarship distribution function on 25th June 2018. • On 3rd October 2018, Ma. Po. Si. Remembrance Day was observed. Thiru. K. Pandiyarajan, Minister of Tamil official Language, Tamil Culture and Archeology, Government of Tamilnadu, released a book and shared memories of Ma. Po. Si. • 27th July 2018, the Birth Anniversary of our former president Late Shri. Dr. A. P. J. Abdul Kalam was observed as World Youth Day. The Chief Guest was Thiru. Anvar Raja, MP. Thiru. Sasindran Muthuvel, Governor, Papua, New Guinea, Mr. Srinivasan, Editor, Presense and

<ul style="list-style-type: none"> • Certificate course for Acquisition of additional skills to enhance their versatility in the competitive job market 	<p>Justice Pugazhendi participated.</p> <ul style="list-style-type: none"> • In the competitions conducted to commemorate MGR's Manavar Palthiran Vizha - 2018, 2000 students from various schools and Colleges participated. Dr. Vijayaragavan, Director, Tamil Development Department from the World Tamil Research Foundation inaugurated the programme and the prizes were distributed by Thiru. S. P. Muthuraman, Director, Tamil Film Industry on 10th October 2018. • To commemorate the Remembrance Day of our Managing Director Late Shri. M. Rajendran, Charity day was organized on 8th January 2019. <i>MJC Musings</i> was also released. • 17th January 2019, the Birth Anniversary of our illustrious Founder, Bharat Ratna. Dr. M. G. Ramachandran saw the staging of the Tamil Play, "Vendhu Thanindhadhu" directed by Mr. Sivakumar. 20 of our students took part in the play. <p>Report Writing and Presentation Skills, Computational Biology, Mushroom Cultivation and Vermicomposting, Skill Development for An IT Career-A Holistic Approach, Math Tricks for Aptitude, Childhood Psychological Assessment, Basics of Stock Trading, Interpretation & Managerial Skills, Folk Dance, Insurance Salesmanship, Strategic Management, Logistics and Supply Chain Management, Basic Managerial Skills, Spoken English Class, Math Tricks for Aptitude, Flash and Web Designing in Dream Weaver.</p>
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* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes

Management Syndicate Any other body

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	6	-	6	6
UG	13	1	14	9
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	19	1	20	15
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
 (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	20
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students
 (On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexures*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Nil

1.5 Any new Department/Centre introduced during the year. If yes, give details.

B.Sc Visual Communication

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
137	136	-	-	-

2.2 No. of permanent faculty with Ph .D

34

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
137	-	1	-	-	-	-	-	137	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-	6	-
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	23	41	7
Presented papers	23	12	-
Resource Persons	-	2	11

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Clubs Associations and student seminar

ICT enabled teaching and student seminars through power point presentations
 Models and Posters are made on topics related to the syllabus and exhibited.
 Project (BCA) 175

2.7 Total No. of actual teaching days during this academic year

170 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

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2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

10

2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no	Division (in percentage)				
		Distinction	I	II	III	Pass
B.Sc(Biochemistry)	47	8	31	2	0	41
B.Sc(Microbiology)	48	11	26	10	0	47
B.Sc(Computer Science)	47	25	20	0	0	45
BCA	100	23	75	0	0	98
B.Sc(Mathematics)	109	11	30	11	0	53
B.Sc(Psychology)	44	2	34	8	0	44
BBA	68	14	31	11	0	55
B.Com(General)	67	18	42	5	0	65
B.Com(AF)	68	5	47	10	0	62
BCS	66	10	43	8	0	61
BA(English)	67	0	12	25	8	45
BA(Natya)	5	3	2	0	0	5
B.Sc(Computer Science)	94	6	57	9	0	72
BCA	52	6	33	2	0	41
BBA	63	7	14	4	0	25
B.Com(General)	68	1	44	11	0	56
B.Com(AF)	65	1	11	10	19	41
B.Com(BM)	62	2	8	15	21	46
BCS	69	3	15	10	15	43
M.Sc(Bio Informatics)	4	3	1	0	0	4
M.Sc(Applied Microbiology)	22	7	14	0	0	21
M.Sc(Information Technology)	13	5	8	0	0	13
MAHRM	10	6	4	0	0	10
MA(Natya)	2	1	0	0	0	1
MA(English)	31	0	2	24	0	26

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The department plans their activities through academic planner.

The IQAC emphasizes the departments to organize National/ International Seminar conferences and workshops.

The IQAC encourages the faculty to attend orientation program offered by other colleges/ Universities

Conduction of Internal Tests

Internship mandatory for Undergraduate second years

IQAC ensures functioning of club activities, department association meets, guest lecturers, bridge, remedial and enrichment classes

The IQAC conducts academic audit twice a year

The IQAC collects feedback from the students at the end of every academic year.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	2
HRD programmes	Nil
Orientation programmes	4
Faculty exchange programme	2
Staff training conducted by the university	5
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	6
Others	2

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	34	-	-	-
Technical Staff	14	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

The college has a research committee comprises of the Principal, Dean Academics and all Heads of the Department

To organize seminars (inter-disciplinary) every year and the articles are published in journals with an ISSN/ ISBN number.

Teachers and students are encouraged to take up minor and major research projects

Faculty members are encouraged to present papers in the International conference

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs			-	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	48	13	42
e-Journals	18	7	-
Conference proceedings	5	3	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects				
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	2	6		-	-
Sponsoring agencies	College management	College management		-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College
3	1	2	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

0
0

3.19 No. of Ph.D. awarded by faculty from the Institution

2

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

0

 SRF

-

 Project Fellows

-

 Any other

-

3.21 No. of students Participated in NSS events:

University level

10

 State level

200

National level

-

 International level

-

3.22 No. of students participated in NCC events:

University level

-

 State level

-

National level

-

 International level

-

3.23 No. of Awards won in NSS:

University level

-

 State level

-

National level

-

 International level

-

3.24 No. of Awards won in NCC:

University level

-

 State level

-

National level

-

 International level

-

3.25 No. of Extension activities organized

University forum	2	College forum	-	
NCC	-	NSS	6	Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- The International yoga day was celebrated on 21st June, Mrs. Eswari from Isha yoga Healing Centre, Chennai conducted the session.
- Our students participated in a drug de-addiction rally that was organized by Indian Red Cross Society and Narcotics Intelligence Bureau.
- An Eye camp was conducted by EYEDOX for our students in which there was screening and identification of eye problems.
- NSS students volunteered for several programs conducted at the University of Madras and at Anna University.
- A project done to serve the poor with food was done at Kabalishwar Temple, Mylapore. Chithiram project done to spend time with the children and involving them in various activities like Games, Oratorical, Jewellery making, Self-defense and Drawing competition was conducted. Sessions on ill effects of plastic, awareness on road safety were conducted.
- Dr. Balu of VHS Multi-specialty hospital, Chennai conducted a session on CPR. The RRC students visited Kancheepuram Government School and conducted awareness on Clean Environment.
- Ms. Kavya, secretary of Aware India Trust conducted sessions on gender sensitization and child sexual Abuse.
- Various competitions like Essay writing, Oratorical and Quiz were conducted and had their students busy through activities.
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Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5 acres	-		5 acres
Class rooms	48250 Sq.ft	-		48250 Sq.ft
Laboratories	6,150 Sq.ft			6,150 Sq.ft
Seminar Halls	48000 Sq.ft	-		48000 Sq.ft
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	6000 Sq.ft	-	-	-

4.2 Computerization of administration and library

- Library has INFLIBNET - NLIST software which provides access to 3,000,000 eBooks and more than 5,00,000 individual book authors.
- Institutional membership with DELNET.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	20,343	26,92,352	1,550	1,37,677	21,893	28,30,029
Reference Books	5,715	35,74,024	40	64,369	5,755	36.38,393
e-Books DELNET N-LIST	2,51,90,300 97,000					
Journals	42	1,09,550	8	5,210	50	1,14,760
e-Journals DELNET N-LIST	37,847 6,000					
Digital Database	NLIST DELNET	34,350 11,500				
CD & Video	697		8			705
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	181	5	4			4	13	-
Added	12	-	-			-	-	-
Total	193	5	4			4	13	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- ICTACT launched the National Digital Literary Mission program in our college to make the students on campus digitally literate
- Students were trained on special commercial software
- Students belong to computer science, computer application and information technologies were attended seminar “Evolution of technology – Changing paradigms”.
- Students were exhibited innovative models “Techno fest”

4.6 Amount spent (Amount in absolute rupees) :

i) ICT	5, 00,000
ii) Campus Infrastructure and facilities	4, 250, 028
iii) Equipments	4,26, 662
iv) Others	22,557,008
Total :	27,733,698

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The prospectus and the Institution calendar are updated every year and given to the students at the beginning of the academic year.

- **Students** are our primary concern and unearthing their talents the chief concern. To induce in them a healthy competitive spirit and to inspire them to reach great heights of success is our goal
- Every department conducts several programs as part of its **Association Activities** to ensure that students get an all-round experience optimizing their versatility
- **Industrial visits** have been made an essential aspect of the curriculum in this institution as this provides an insight into the practical functioning of theoretical learning

5.2 Efforts made by the institution for tracking the progression

1. Action plans are made by the departments/committee at the beginning of the year and the execution of the same is monitored periodically.
2. Reviews meetings are held with the management by the IQAC and feedback is provided.
3. Feedback is collected from students and the alumni and necessary steps are taken.
4. Register containing all details of a student which is periodically updated
5. Parent teachers meeting are conducted twice a year by which student's progress is updated to parents

5.3 (a) Total Number of students	UG	PG	Ph. D.	Others
	3819	174	-	-

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	-	-		3993	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
81	153	4	1073	18	1329	146	167	16	982	21	1260

Demand ratio 1: 4 Dropout %: 0.25

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Our college physically challenged students are trained by Retd.IAS officer Mr.Jawahar for appearing in UPSC and TNPSC exams.
- Association for Non Traditional Employment for Women (ANEW) has trained third year physically challenged students in Computer programming
- The placement cell conducted training activities for the final year students focusing on Career planning, Personality Development, Industry- Institute Interaction, off site training, Industrial visits, Campus placements, Entrepreneurship Development
- Barclays partnering with GTT and NASSCOM Foundation helps in empowering our students by imparting training.75 students were selected for various companies during the Government job fair

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="-"/>
IAS/IPS etc	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="-"/>

5.6 Details of student counselling and career guidance

- Red Rock Offshore Consultants Pvt. Ltd. conducted Internship and HR Training for the final year B.Com. students at RR Donnelly.
- Our college Management is sponsoring IAS coaching for 200 students conducted by Sai IAS Academy in our CAMPUS.

No. of students benefitted

1206

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
27	956	704	49

5.8 Details of gender sensitization programmes

All Faculty members and students are female

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

17

National level

2

International level

-

No. of students participated in cultural events

State/ University level

15

National level

-

International level

-

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level

7

National level

-

International level

-

Cultural: State/ University level

1

National level

-

International level

-

5.10 Scholarships and Financial Support

	Number of students	Amount(Rs)
Financial support from institution	3	1,02,000
Financial support from government	106	3,81,140

Financial support from other sources	25	5,14,300
Number of students who received International/ National recognitions	3	21,000

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

To fashion competent, cultured, confident young women endowed with noble values that make them a shining star in the family and society.

Mission:

1. Financial empowerment to women
2. Develop core competencies and attain self actualisation
3. To achieve inclusive education
4. To build a gender neutral society
5. To help the students to become leaders of tall standing
6. To develop well rounded personalities through innovative and robust curricula.

Yes, we have our own Management Information system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Our college is affiliated to the University of Madras. We follow the curriculum prepared by the university.

Rev However, our college contributes by the way of suggestions/ ideas regarding the change/ syllabus/updation of it, represented by its members in Board Meeting.

The college enriches the curriculum by including other job oriented learning activities.

Our institution introduced the certificate courses through which we execute the needs of the

6.3.2 Teaching and Learning

- The institute monitors and evaluate the quality of teaching learning by conducting regular academic audits. Result analysis is done by the principal once the results are published.
- Regular assessment of the students is made through continuous assessment tests and by giving assignments, seminars etc. The marks obtained by the students are submitted to the examination committee and thereby to the principal.
- Weak and slow learners are identified and they are given remedial coaching.
- Teaching through models and ICT enabled teaching
- Feedback is obtained from the students towards the end of the every year and analysed by a team of senior faculty members and necessary measures are taken.

6.3.3 Examination and Evaluation

- The college monitors the performance of the students by keeping frequent short tests.
- Apart from writing test viva-voce is conducted for the students every month. This helps them to overcome their fear and bring more confidence among them on the subject.
- Evaluation is also made by the assignments, seminars, innovative model and chart works, mini projects etc.
- Retest is also conducted for those who were not able to attend the internal assessments and for slow learners.
- The institution also encourages the students to have a real time exposure to the subject by allowing them for more industrial visits, internship programs, paper presentations etc

6.3.4 Research and Development

- Departments are encouraged to apply for necessary funding to host seminars and conferences.
- The institution also motivates the faculty members to procure research funds from various agencies like DBT, DST, ICMR etc.
- Staff members and students are encouraged to present papers in regional, State, National and International levels of Conferences and Seminars to facilitate their research and technical skills.
- UG and PG students are motivated to do minor projects and they are published in peer reviewed journals.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Fully equipped library with DELNET and INFLIBNET facilities
- Full fledged computer labs with internet facilities
- Projector and laptop facilities are arranged by the institution for ICT enabled teaching
- Scientific Instruments are effectively shared and utilised by the science

6.3.6 Human Resource Management

- At the end of every academic year the management analyse the vacancies and advertisement are made and the positions are filled up through interviews.
- Faculty are motivated to improve their career by conducting need based seminars, workshops, conferences etc.,
- Orientation programmes are also conducted for the new staff members at the beginning of every academic year

6.3.7 Faculty and Staff recruitment

Advertisements are made in the local newspapers. The applications are scrutinized and called for interview.

The selection panel consists of the Principal, Secretary, members of the Management, Head of the concerned department

6.3.8 Industry Interaction / Collaboration

- The college/department invites subject/academic experts from various colleges, industry and research institutions to deliver lectures to students and faculty and interact with them.
- Placement cell has taken right steps in identifying the demands of the current industry and prepares our students towards this need.

6.3.9 Admission of Students

- Merit based admission system is followed and transparency is ensured.
- Alumni members also play a vital role in publicity and admissions.

6.4 Welfare schemes for

Teaching	Employment provident fund
Non teaching	Insurance and Loan
Students	Insurance scheme and Educational loan

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	Yes	Principal, Vice-Principal and Dean
Administrative	-	-	Yes	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Members of the Academic Council and Board of Studies make their suggestions to the boards concerned

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

Annual alumni meet is conducted once a year on the last Sunday of November

Active participation and contribution is made by alumni

Alumni help in securing placements in reputed organisations

Alumni members also play a vital role in publicity and admissions.

6.12 Activities and support from the Parent – Teacher Association

Parents are called for a meeting to discuss the wards' progress and their valuable feedback is taken for improvisation.

6.13 Development programmes for support staff

Need based seminars, conferences, workshops organised

Hands on training on basic computer skills

6.14 Initiatives taken by the institution to make the campus eco-friendly

- WOW-Wealth out of Waste, an initiative taken up by the Green Health Club of the department of Biochemistry and Bioinformatics and CTM which involves segregation of waste papers and disposing them in the proper manner
- Awareness programmes are conducted regularly.
- Tree plantation of special occasions
- Well maintained herbal garden and vermicompost pits.
- Rain water harvesting is also done

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution. Give details.

- For effective placement Classes are conducted periodically to train students for Aptitude Test, Group discussion and Personal Interview
- Academic audits are held for the students and the feedback received is scrutinised for quality enhancement
- Action plan is prepared during every academic year and it's effective implementation is reviewed.
- Knowledge Sharing is a practice in which information and expertise are exchanged.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

6 National Seminar and 2 International conferences

Students registered for SSC and TNPSC exams

IAS coaching for 200 students conducted by Sai IAS Academy in our CAMPUS

MOU was signed with Sree Saraswathi Thiyagaraja College, Pollachi for student and faculty exchange

MOU has been signed with "A & D Solaris" for developing the communication skills and computing skills.
All staff members published their research articles

96th anniversary of Mahakavi Bharathiyar Ma. Po. Si. Remembrance Day. Birthday of Our former president Late. Shri. Dr. A. P. J. Abdul Kalam was observed as World Youth Day The Birth Anniversary of our illustrious Founder, Bharat Ratna. Dr. M. G. Ramachandran, Department of Natya students staged Dasavatarama

Logical and Technical Skills for IT Career Computational Biology Math Tricks for Aptitude, Travel and Tourism Management, New Gen Technology, Recent Trend in Computer Technology Functional English.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Knowledge sharing sessions and Coaching for NET/SET exams
Placement of differently abled students

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Rain water harvesting
- Herbal garden
- Recycling of papers (MoU with WOW-wealth out of waste)
- Waste management (Composting and Vermicomposting)
- Safe disposal of laboratory wastes
- Sensitising the public on environmental issues and reaching out to the community on working towards environmental protection through extension activities like NSS

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. Plans of institution for next year

- Preparing for Re-Accreditation cycle
- Coaching to be given to students for competitive exams
- Collaborations and tie-ups with various organizations
- Increase in research publication in high impact factor journals

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____***_____